February 13th, 2012

School District 19
(Revelstoke)

Carol Palladino, Chair
Revelstoke Arts Council
Box 1931
Revelstoke, BC
V0E 2S0

Dear Carol:

I am pleased to advise that at the Board of Education meeting held on February 8th, 2012, the board approved the formation of a Performing Arts Centre Advisory Committee. Based on the feedback we received from the Revelstoke Arts Council and the other anticipated user groups, the composition of the nine members of the Performing Arts Centre Advisory Committee will be as follows:

1 Trustee – Alan Chell (Mauro Morrone as Alternate)
Superintendent of Schools (Anne Cooper)
RSS Principal (Mike Hooker)
1 District Exempt Staff
4 Appointees from the Arts Council
1 Representative from the City's Economic Development Commission

I am attaching a summary of feedback we received from the anticipated user groups, which was presented to the Board of Education at the February 8th, 2012 meeting.

I would appreciate if you could facilitate the identification of Arts Council appointees, so we can set a date to meet in the next 3 to 4 weeks.

Sincerely,

Anne

Anne Cooper
Superintendent of Schools

cc: Alan Chell, Chairperson
Performing Arts Centre File

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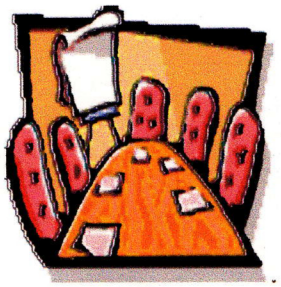
THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 19 (REVELSTOKE)

TO: All Trustees

FROM: Anne Cooper, Superintendent of Schools

DATE: February 8th, 2012

INFORMATION: Performing Arts Centre



Myself, Trustee Morrone and Chairperson Chell met with anticipated user group members to review the draft performing arts centre management plan components that trustees previously approved in principle for circulation.

Our meeting on January 16th, 2012 provided an opportunity for a thorough review of each of the components and the following are the suggestions from that meeting:

Core Principles

- Add a philosophical statement and reflect the intention to use it to support cultural activities.

Operation

- Clarify that the governance of the performing arts centre is by the Revelstoke Board of Education.
- Make provision for the use of community expertise, potentially for website development, bookings, marketing and promotion.

Advisory Committee

- There was significant interest in engaging larger numbers of user groups on the advisory committee and some debate as to whether every user group should be represented or this should be looked after by appointees from the Arts Council.

Policies

- In discussion of the policies, no specifics were reviewed, although it was noted that in some areas the advisory committee should operate with subgroups to solicit great expertise such as areas of sound, light, backstage, etc.
- There was also the comment that we need to ensure that the liability insurance is workable for small groups.

Performing Arts Centre Hosts

- There was support for this with issues to resolved relating to how they are trained. The numbers of hosts and how they will be assigned.

Bookings

- Comment was made that our booking plan would be acceptable, but there was concern regarding first come first serve and the scheduling of school events.
- There is still interest in looking at an option down the road for a ticketing function.

Fees

- There was mixed reaction to the fee schedule with some groups indicating that this represented a significantly more attractive fee schedule then they are currently paying and other groups such as the theatre company indicating that this would still be unaffordable for small performances.
- Suggestion that rehearsals could be linked to performances.
- Some clarification needed as to what would happen if there were two shows in one day (i.e. What is a booking?).
- A query as to whether basic set up (eg. lights and sound) constitutes a rehearsal.

Other General Comments

- We should look for a structure that may potentially build in a subsidy.
- We should consider fees for events that are clearly a fundraiser for non-profit groups such as the Community Connections Food Bank.
- We should consider that the operations and management could be done by the Arts Council.
- The diversity of involvement of those involved with the performing arts centre may need to be reviewed.
- Will there be provision for a piano in the facility.

In closing, a number of groups mentioned that this is a wonderful opportunity to promote the performing arts centre and that there was real consensus that the management needed to be structured so that it will in fact be used.

RECOMMENDATION

> "THAT the Board of Education establish a Performing Arts Centre Advisory Committee as outlined in the Performing Arts Centre Management Plan Components Draft #2."